

Mississauga Halton Local Health Integration Network

Minutes of the April Meeting of the Board of Directors

MEETING DATE April 24, 2008

LOCATION: Mississauga Halton LHIN Office
700 Dorval Drive, Suite 500
Oakville ON L6K 3V3

ATTENDANCE

+

BOARD: John Magill (JNM) Brij Chadda (BC) Tim Costigan (TC). Elliot Halparin (EH). Norm Murray (NM). Ted Morris (TM). Enola Stoye (EDS). Jane McCarthy (JM) Elliot Halparin (EH)	STAFF: Bill MacLeod, CEO (WBM) Narendra Shah, COO (NS) Sue Turcotte Kitty Varley, Recorder (KV)	ABSENT WITH REGRETS: Caesar Cheng (CC)
--	--	--

MINUTES APPROVED BY THE BOARD: May 29, 2008

Guests:

1.0 Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:03pm, with JNM in the Chair.

2.0 Approval of the Agenda and Conflict of Interest

The Chair called for declarations of conflict of interest in respect of any matters in the Agenda as circulated with the Consent Agenda. None were forthcoming

The Chair provided advice regarding the protocol for observing Board Meetings and Closed Session protocol, for our guests from the public.

The Chair called for a motion to approve the Consent Agenda.

MOTION:

It was moved by NM and seconded by TC that the Consent Agenda be approved as circulated.

CARRIED:

[Resolution: 080424-01]

3.0 Chair's Report

JNM elaborated on some items contained in his report.

Board Assessment - JNM advised that the survey should be in member's email by now and encouraged all to complete the survey as soon as possible.

Amendments to the Ministry LHIN Accountability Agreement (MLAA) - JNM reminded members that a LHIN-wide video conference will be held on May 8th. Our video conference equipment and boardroom has been booked at our MH LHIN office. Calendar invitations have been sent to all members.

JNM further advised that the Board will be asked to vote on approval of the new MLAA Schedules at our May 29th Board Meeting. JNM will endeavour to provide information on the revised MLAA on an ongoing basis so the board will be in an informed position for the May 29th meeting.

Confirmation was given that only the Schedules were being revised, not the entire document.

In response to a query from the Board on the request for volunteers to participate in sector specific accountability working groups, JNM confirmed that all volunteers have been accepted. Sandra Hanmer, the CEO for the Waterloo Wellington LHIN in the lead on this project. Terms of Reference are currently being created and once completed, volunteers will be contacted. JNM added that the group is hoping to create one overarching group that will serve as a reference body for all the working groups. It is anticipated that this overseeing group will be comprised of two chairs, JNM and Kathy Durst and two CEOs, Mimi Lowi-Young and Sandra Hanmer. There has been a slight delay while these issues are being resolved

4.0 MH LHIN Operations

WBM reviewed the items covered in the CEO's Report, previously circulated as part of the Consent Agenda.

Director Finance & Risk Management - NS was invited to introduce Sue Turcotte, our new Finance and Risk Management Director, to the Board.

MH LHIN CIO Position - WBM confirmed that the successful candidate for the MH LHIN Chief Information Officer position is Andrew Hussain. This position is a shared position, from a funding perspective, with the three hospitals and the CCAC. Mr. Hussain will report to the MH LHIN CEO and to the Healthcare Leaders Collaborative, to achieve the major thrust of his role, i.e. to define and implement an information management plan across all our providers. His start date will be May 19th. His office will be located at the MH CCAC office, with a satellite office at our LHIN location on Dorval Drive. Mr. Hussain will have a LHIN Email address.

Hospital Accountability Agreement (HAA) – WBM advised that we are in receipt of Credit Valley Hospital's signed HAA and have just verbal confirmation that Trillium's Board has approved the signing of their HAA. Halton Healthcare Services is also now in a position to sign off on their HAA.

Aging at Home Funding Proposals – We are still waiting for Minister's approval of all our A@H submissions.

Item 6, CEOs Report - BC noted the CEOs intention to send a separate note to each Board member requesting that they 'self identify' their willingness to take on additional activities with respect to LHIN advisory groups. WBM confirmed he planned to act on this, this week.

e-Health Roadshow – In response to a query from TM, WBM confirmed that if any Board member was interested, they were welcome to attend.

Chief Operation Officer (COO) Report – NS requested whether there were any questions on any items in his report. None were forthcoming, but EH did add praise for the COO's report and advised that it was very informative.

5.0 CEOs Certificate of Compliance

MOTION:

It was moved by TC and seconded by NM that the CEO's Certificate of Compliance dated April 21 2008 be approved as submitted.

CARRIED

[Resolution: 080424-02]

6.0 Annual Report Outline

Members were provided with a copy of a proposed outline for the Annual Report for 2007-08. Members were asked to review and forward any comments they have directly to NS>

7.0 Board Committees

The available committee reports and Work Plans were included in the Consent Agenda.

7.1 Audit & Finance Committee

EDS proved a verbal report from the April meeting to the Board and advised that our Auditors would be presenting at the May Committee meeting. She further noted that the unedited year end financial statement, which was approved at the April Audit and Finance Committee meeting, was provided as part of the consent agenda for the Board's information.

EDS also advised the Board that the Audit and Finance Committee wished to recommend to the Board that all items, including Capital Planning, which had financial implications be first passed through the Audit and Finance Committee, prior to going before the Board.

7.2 Governance Committee

The report from the April Committee meeting, along with the Work Plan was provided in the Consent Agenda for the Board's information.

NM reviewed minutes from April meeting and work plan and asked for questions. A clarification was requested on the date for the July Board Staff development session. WBM will confirm.

The meeting report also need to be revised to note the abstention indicated was not on approval of the Work Plan, but was with respect to the Capital Planning motion. The report of that committee will be revised and the minutes will note the revision.

NM advised that the Governance Committee wished to recommend to the Board that Capital Planning continue to be a 'Board ' item, without prior review by Audit and Finance for a period of one year and that this process be revisited at the end of one year and amended as appropriate.

As both committees had opposing views, a discussion followed after which a motion was put forward

MOTION:

It was moved by NM and seconded by TM that capital planning issues continue as a Board Item as recommend by the Governance Committee for a period of approximately one year after which time that process will be revisited.

CARRIED

[Resolution 080424-03]

7.3 Community Nominations

JNM confirmed that the kick-off Governance to Governance (G2G) session with the Hamilton Niagara, Haldimand Brant LHIN has been confirmed for May 29th. We are hoping to confirm the location as The Paletta Mansion on Lakeshore in Burlington. This session will be followed by further World Café Sessions with our providers, dates to be advised.

After a brief discussion it was agreed to move the May 29th Board meeting from an evening time of 6:00 pm to an early afternoon time, to immediately follow the conclusion of the G2G session.

Notice of this change will be posted on our website.

HBAM, Health Based Methodology for funding was discussed. WBM, who is serving on the HBAM advisory committee that reports to ADM, John McKinley, elaborated on the process and the types of funding that will be affected by the HBAM methodology

8.0 Closed Session Agenda Item

MOTION:

Pursuant to s.9(5) of the Local Health Integration Act, 2006, it was moved by NM and seconded by TC that the Mississauga Halton Board Meeting move into Closed Session.

CARRIED:

[Resolution: 080424-04]

On motion the meeting was returned to Open Session.

8.0 Meeting Adjournment

MOTION:

It was moved by EDS and seconded by NM that the April 24th meeting of the Board of Directors be adjourned 7:15 pm, with the next regularly scheduled meeting to be held at approximately 1:00 pm, following the G2G session on May 29 2008 at a location to be determined..

CARRIED

Original Signed by:

John Magill (Chair)

Original Signed by:

Enola Stoye, (Corporate Secretary)